

**ACTION LOG: 12<sup>th</sup> October 2021**

Minute ref.	Paper/Agenda Item	Meeting Date	Action	Accountable Person	Date Due	Progress / Comments	RAG
8.6	Patient Feedback	10.05.21	Circulate copy of Patient Experience Annual Report 2021	Sally Brittan	31.07.21		Completed
8.8	Volunteering and Governors	15.07.21	Circulate Laura Shalev-Greene's email address to the Governors.	IRT	12.10.21		Completed
9.2	Trust Site Development	15.07.21	It was agreed to share the Trust Site Development slides with the Governors	IRT	12.10.21		Completed
12.3	Governor Quality Scrutiny Committee Report	15.07.21	It was agreed to circulate the Friends and Family Test presentation.	IRT	12.10.21		Some slippage

Key	
Completed	Completed
On Track	On Track
Some slippage	Some slippage
Serious issue	Serious issue