

Action Log – Trust Board – September 2021

Date Action Arose	Ref	Paper and/or Subject	Action	Lead	Target Date/ Report Back	Current Position	Status
01.12.2020	8.9	Integrated Quality & Performance Compliance Report	Provide information on the nature of general emergency admissions over the past 9 months to QAC	Chief Operating Officer	29.09.21		Completed
24.03.21	8.5	Integrated Quality and Operational Compliance Report – well led	Conduct deep dive into staff sick ness and report back to the Board	Director of Workforce	23.11.21		On Track
24.03.21	9.2/9.3	Ockenden Review of Maternity Services	Present business case to Investment Committee and report back outcome to Board	Director of Nursing and Quality	30.07.21 / 29.09.21	MoU with Trust and further requirements being confirmed.	On Track
27.07.21	8.11	Integrated Quality and Operational Compliance Report – Caring	Confirm whether or not Trust volunteers were being used in ED	Director of Nursing and Quality	29.09.21	Trust volunteers are being used in ED	Completed
27.07.21	10.6	Safe Staffing	Circulate deep dive on Health Care Assistant Turnover	SBR/NK	29.09.21		On Track
27.07.21	10.13	Safe Staffing	Provide breakdown of training figures for medical staffing	AG	29.09.21		On Track
27.07.21	21.2	Questions from the Public	Present timeline around projects from the Site Development Plan	JF	TBC		On Track

Key	
Completed	Completed
On Track	On Track
Some slippage	Some slippage
Serious issue	Serious issue