

INITIAL EQUALITY IMPACT ASSESSMENT (EIA) FORM

Name of policy / process / service / other	Guideline for the liaison of information between the acute and community healthcare settings concerning children/young people	Date applicable	06/09/2019
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Responsible Staff Member: Anne Boatman
 EIA Assessor/s:
 Directorate: Paediatrics

1. FIELD / SUBJECT

Function
 Policy
 Procedure / practice
 Service
 Strategy
 Document (if joint, state with whom)

Describe the main aim, objectives and intended outcomes of the above:

The Liaison Health Visitor (LHV) facilitates communication in relation to children/young people's attendance at the acute hospital trust to community health practitioners working within primary care services. This guideline outlines the criteria within the remit of information sharing and safeguarding children legislation for the appropriate sharing of information by the LHV.

An initial screening should be undertaken first. This helps to identify whether there is a possibility that people might have different experiences of the function/policy / process/ strategy compared to others.

This initial EIA simply assesses whether different groups of people who use a service are affected by the intended function / policy/ practice / strategy more, less or in a different way than other groups of people. A differential impact occurs when a particular group has been affected differently by this in either a positive or negative/adverse way.

An assessment of whether there is a differential impact will be based on two factors – quantitative monitoring data and qualitative information, including the expert opinion from the EIA assessor who is normally the manager responsible for the delivery as well as someone with a different perspective. This would ideally be one or more service users or someone related to the service. There will be times when involving someone for their technical expertise or someone with specialist knowledge will be appropriate and EIA assessors should consider this. You must assess **each** of the 9 areas separately and consider how your document in section 1 may affect people's human rights.

2. ASSESSMENT OF POSSIBLE ADVERSE IMPACT AGAINST ANY MINORITY GROUP

	Could the policy / service / function / other in section 1 have a significant negative impact on equality in relation to each area below?	Response		If YES, please state why and the evidence used in your assessment
		Yes	No	
1	Age		no	
2	Sex (Male and Female)		no	
3	Disability (Learning Difficulties / Physical or Sensory Disability)		no	
4	Race or Ethnicity		no	
5	Religion and Belief		no	
6	Sexual Orientation (gay, lesbian or heterosexual)		no	
7	Pregnancy and Maternity		no	
8	Gender Reassignment (the process of transitioning from one gender to another)		no	
9	Marriage and Civil Partnership		no	

You need to ask yourself:

- Will the policy / practice / service create any **problems** or **barriers** to any community or group?
- Will any group be **excluded** because of this?

No
No

- Will there be a negative impact on **community relations**?

No

If the answer to any of these questions is YES, you must complete a **FULL** Equality Impact Assessment. Contact the Corporate Governance Administrator and refer to the EIA Policy on the intranet.

3. POSITIVE IMPACT

	Could the policy / practice / service / other have a significant positive impact on equality by reducing inequalities that already exist? Explain how will it meet our duty to:	Response		If YES, please state why and the evidence used in your assessment
		Yes	No	
1	Promote equal opportunities		no	
2	Get rid of discrimination		no	
3	Get rid of harassment		no	
4	Promote good community relations		no	
5	Promote positive attitudes towards disabled people		no	
6	Encourage participation by disabled people		no	
7	Consider more favourable treatment of disabled people		no	
8	Promote and protect human rights		no	

4. SUMMARY

On the basis of the information/evidence/consideration so far, do you believe that the policy / practice / service / other will have a positive or negative adverse impact on equality?

POSITIVE			NEGATIVE			
High	Medium	Low	Nil	Low	Medium	High

Date Assessment completed: 06/09/2019	Is a full Equality Impact Assessment required? YES / NO
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COMPLETED BY

Name	Anne Boatman		
Job Title	Liaison Health Visitor		
Date	06/09/2019	Contact number/s	ext 2674
Head of Service	Peter Stone		

THIS EIA HAS BEEN APPROVED BY THE MANAGER / HEAD OF SERVICE

Name	Peter Stone		
Job Title	Service Line Manager		
Date	06/09/2019	Contact number/s	Ext 6164