

Action Log – Trust Board - January 2021

Date Action Arose	Ref	Paper and/or Subject	Action	Lead	Target Date/ Report Back	Current Position	Status
01.12.2020	7.3	Chief Executive's Report	CW to liaise with MM to gain a more detailed understanding of 111 processes.	Chief Operating Officer	27.01.2021	Update provided through Friday NED call.	Completed
01.12.2020	8.9	Integrated Quality & Performance Compliance Report	Provide information on the nature of general emergency admissions over the past 9 months to QAC	Chief Operating Officer	TBC		On Track
01.12.2020	15.3	People Plan	Review the narrative associated with the table in section 2.	Director of Workforce	24.03.2021		On Track
01.12.2020	16.3	Health & Safety Annual Report	Provide to the Board sharps incident figures for the year to date.	Chief Finance Officer	27.01.2021	71 incidents with sharps were reported for 2019/20. The year to date total to 31st December 2020 (9 months of the year) is 42. If reporting continues at the same average per month this would result in a lower overall total for 2020/21 (estimated at 56).	Completed
01.12.2020	25.2	Questions - REU Capital Development	Provide an update for the Council of Governors at an appropriate time.	Chief Operating Officer	TBC		On Track

Key	
Completed	Completed
On Track	On Track
Some slippage	Some slippage
Serious issue	Serious issue