

Register of Sealing

Trust Board	Item: 23
Date: 1 st December 2020	Enclosure: R
Purpose of the Report: The seal of the Trust is only affixed to documents where the sealing has been authorised by a resolution of the Board or of a Committee of the Board, or where the Board has delegated its powers. As required under the Standing Orders, a register of sealing is kept by the Trust Secretary and a quarterly report to the Board records all documents sealed in that period (if applicable). This report provides the latest record for the information of the Board.	
FOR: Information <input checked="" type="checkbox"/> Assurance <input type="checkbox"/> Discussion and input <input type="checkbox"/> Decision/approval <input type="checkbox"/>	
Sponsor (Executive Lead):	Susan Simpson, Director of Corporate Governance
Author:	Susan Simpson, Director of Corporate Governance
Author Contact Details:	020 8934 2522 susan.simpson19@nhs.net
Risk Implications – Link to Assurance Framework or Corporate Risk Register:	Process documented in Standing Orders
Link to Relevant CQC Domain: Safe <input type="checkbox"/> Effective <input type="checkbox"/> Caring <input type="checkbox"/> Responsive <input type="checkbox"/> Well Led <input checked="" type="checkbox"/>	
Link to Relevant Corporate Objective:	N/A
Document Previously Considered By:	N/A
Recommendations: The Board is asked to note use of the Trust seal since the last report to the Board in January 2020.	

Register of Use of the Trust Seal

The Board is asked to note the use of the Trust seal since the last report to the Board in January 2020.

Register No.	Date of Board or Board Committee approval	Date of Sealing	Document Details	Signatories
107	Trust Board 25 th September 2019	13 th February 2020	Kingston Hospital NHS Foundation Trust and Inhealth Limited Lease relating to new MRI facility at Kingston Hospital	Jo Farrar, Chief Executive Susan Simpson, Director of Corporate Governance
108	Trust Board 28 th July 2020	21 st September 2020	Kingston Hospital NHS Foundation Trust as sole corporate trustee of Kingston Hospital NHS Foundation Trust General Charitable Fund Deed of variation	Jo Farrar, Chief Executive Susan Simpson, Director of Corporate Governance
109	Trust Board 18 th September 2020	1 st October 2020	Lease between British Telecommunications PLC and Kingston Hospital NHS Foundation Trust relating to BT owned Car Park	Jo Farrar, Chief Executive Susan Simpson, Director of Corporate Governance