

**Items Considered in Private**

<b>Trust Board</b>	<b>Item: 22</b>
<b>Date: 1<sup>st</sup> December 2020</b>	<b>Enclosure: Q</b>
<b>Purpose of the Report:</b> To note in the public domain an outline of the matters covered in private since the last meeting in public.	
<b>For: Information</b> <input checked="" type="checkbox"/> <b>Assurance</b> <input type="checkbox"/> <b>Discussion and input</b> <input type="checkbox"/> <b>Decision/approval</b> <input type="checkbox"/>	
<b>Sponsor (Executive Lead):</b>	Susan Simpson, Director of Corporate Governance
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<b>Risk Implications – Link to Assurance Framework or Corporate Risk Register:</b>	Risks from disclosure of sensitive information
<b>Legal / Regulatory / Reputation Implications:</b>	Well led and Code of Governance requirements
<b>Link to Relevant CQC Domain:</b> <b>Safe</b> <input type="checkbox"/> <b>Effective</b> <input type="checkbox"/> <b>Caring</b> <input type="checkbox"/> <b>Responsive</b> <input type="checkbox"/> <b>Well Led</b> <input checked="" type="checkbox"/>	
<b>Link to Relevant Corporate Objective:</b>	
<b>Document Previously Considered By:</b>	N/A
<b>Recommendations:</b> The Board is asked to <b>note</b> matters discussed at the last meeting in private (Part 2) session.	

<b>ITEMS FOR DISCUSSION</b>	
1.	<b>Serious incidents</b> - a report on progress with regards to open SI investigations and SI reports closed in July and August 2020 was discussed.
2.	<b>Infection Prevention &amp; Control</b> - the Board received assurance on actions from learning from hospital outbreaks of Covid-19 at other trusts. The findings were supported by the Trust's Infection Prevention & Control Board Assurance Framework (BAF) which the Board had seen on two previous occasions. There were no concerns to escalate to the Board.
3.	<b>Patient First Strategy</b> – the Board continued its discussion on priorities and objectives for the Trust and finalised these for the next 18 months to March 2022.
4.	<b>Visit of the Chair of SWL Health &amp; Care Partnership</b> – the Board discussed and agreed the content of the presentation for this virtual visit on 1 <sup>st</sup> October 2020.
<b>ITEMS FOR DECISION</b>	
5.	<b>MS Office 365</b> - the Board approved the business case to support the replacement of Microsoft Office 2010 with the National Contract offering 'N365'.
<b>ITEMS FOR INFORMATION</b>	
6.	<b>Charitable Funds Committee Report</b> - The Board as Corporate Trustee noted the quarterly progress report which would be presented to the Charitable Funds Committee the following day. The report highlighted that support given to the NHS during the height of the pandemic had had the effect of reducing income to the KH Charity. However, the numbers of people opting in to receive information about the Charity has increased and this could translate to donations in the future.