

### Trust Board Forward Plan 2020/21

Meeting dates	Standing Items	Quality and Performance	Strategy, Planning, Policy and Implementation	Annual Reports	Governance and Assurance
<b>2<sup>nd</sup> April 2020</b>	<ul style="list-style-type: none"> <li>Minutes</li> <li>Action log</li> <li>Chairman's report</li> <li>CEO report</li> </ul>	<ul style="list-style-type: none"> <li>Patient Story (SBr) - Health &amp; Wellbeing</li> <li>Integrated Quality &amp; Performance Report</li> <li>Finance (JF)</li> <li>Staff Survey (KC)</li> </ul>	<ul style="list-style-type: none"> <li>Volunteering Strategy (SBr)</li> <li>Dementia Strategy (SBr)</li> <li>Annual Operating Plan (AB)</li> <li>Budget 2020/21 (YR)</li> </ul>	<ul style="list-style-type: none"> <li>Register of Interests (SS)</li> <li>Organ Donation (JKW)</li> <li>Medical Education/GMC survey (JKW)</li> </ul>	<ul style="list-style-type: none"> <li>Board Assurance Framework (SS)</li> <li>Record of Business discussed in private (SS)</li> <li>Committee Chairs reports</li> <li>Charity Report</li> <li>Condition G6 &amp; Cos7 declaration (SS)</li> </ul>
<b>3<sup>rd</sup> June 2020</b>	<ul style="list-style-type: none"> <li>Minutes</li> <li>Action log</li> <li>Chairman's report</li> <li>CEO report</li> </ul>	<ul style="list-style-type: none"> <li>Patient Story (SBr)</li> <li>Integrated Quality &amp; Performance Report</li> <li>Finance (JF)</li> </ul>	<ul style="list-style-type: none"> <li>Staff Survey Action Plan (KC)</li> </ul>	<ul style="list-style-type: none"> <li>Research &amp; Development (JKW)</li> <li>Medical Appraisal &amp; Revalidation (JKW)</li> <li>Annual Report and Accounts (JF/SS)</li> <li>Equality &amp; Diversity (KC)</li> </ul>	<ul style="list-style-type: none"> <li>Board Assurance Framework (SS)</li> <li>Record of Business discussed in private (SS)</li> <li>Committee Chairs reports</li> <li>Charity Report</li> <li>Register of sealing (SS)</li> </ul>
<b>TBC July 2020</b>	<ul style="list-style-type: none"> <li>Minutes</li> <li>Action log</li> <li>Chairman's report</li> <li>CEO report</li> </ul>	<ul style="list-style-type: none"> <li>Patient Story (SBr)</li> <li>Integrated Quality &amp; Performance Report</li> <li>Finance (JF)</li> <li>CNST incentive scheme</li> <li>Safe Staffing (SBr)</li> </ul>	<ul style="list-style-type: none"> <li>Sustainable Development Management Plan</li> </ul>	<ul style="list-style-type: none"> <li>Infection Prevention &amp; Control (SBr)</li> <li>Safeguarding (SBr)</li> </ul>	<ul style="list-style-type: none"> <li>Board Assurance Framework (SS)</li> <li>Record of Business discussed in private (SS)</li> <li>Committee Chairs reports</li> <li>Charity Report</li> </ul>
<b>30<sup>th</sup> September 2020</b>	<ul style="list-style-type: none"> <li>Minutes</li> <li>Action log</li> <li>Chairman's report</li> <li>CEO report</li> </ul>	<ul style="list-style-type: none"> <li>Patient Story (SBr)</li> <li>Integrated Quality &amp; Performance Report</li> <li>Finance (JF)</li> </ul>		<ul style="list-style-type: none"> <li>Patient Experience (SBr)</li> <li>Information Governance (SS)</li> <li>Health &amp; Safety (TC)</li> <li>Freedom to Speak Up (SS)</li> </ul>	<ul style="list-style-type: none"> <li>Board Assurance Framework (SS)</li> <li>Record of Business discussed in private (SS)</li> <li>Committee Chairs reports</li> <li>Charity Report</li> <li>Register of sealing (SS)</li> </ul>
<b>1<sup>st</sup> December 2020</b>	<ul style="list-style-type: none"> <li>Minutes</li> <li>Action log</li> <li>Chairman's report</li> <li>CEO report</li> </ul>	<ul style="list-style-type: none"> <li>Patient Story (SBr)</li> <li>Integrated Quality &amp; Performance Report</li> <li>Finance (JF)</li> <li>7 Day Services Board Assurance Framework (JKW)</li> </ul>	<ul style="list-style-type: none"> <li>Mid-year review of progress with Quality Priorities (SBr)</li> </ul>	<ul style="list-style-type: none"> <li>Annual Charity Accounts (SBr)</li> </ul>	<ul style="list-style-type: none"> <li>Board Assurance Framework (SS)</li> <li>Record of Business discussed in private (SS)</li> <li>Committee Chairs reports</li> <li>Charity Report</li> </ul>

Meeting dates	Standing Items	Quality and Performance	Strategy, Planning, Policy and Implementation	Annual Reports	Governance and Assurance
<b>January 2021</b>	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Action log</li> <li>• Chairman's report</li> <li>• CEO report</li> </ul>	<ul style="list-style-type: none"> <li>• Patient Story (SBr)</li> <li>• Integrated Quality &amp; Performance Report</li> <li>• Finance (JF)</li> </ul>	<ul style="list-style-type: none"> <li>• Corporate Objectives for 2020/21 (AB)</li> <li>• End of Life Strategy (SBr)</li> <li>• Safe Staffing (SBr)</li> </ul>	<ul style="list-style-type: none"> <li>• Guardian of Safe Working (JKW)</li> <li>• Emergency Preparedness (MM)</li> </ul>	<ul style="list-style-type: none"> <li>• Board Assurance Framework (SS)</li> <li>• Record of Business discussed in private (SS)</li> <li>• Committee Chairs reports</li> <li>• Charity Report</li> <li>• Register of sealing (SS)</li> </ul>