

## KINGSTON HOSPITAL NHS FOUNDATION TRUST

The next meeting of the Kingston Hospital NHS Trust Board will take place at

**9.30 am on Wednesday 29<sup>th</sup> January 2020 in Seminar Room 1  
5<sup>th</sup> Floor, Kingston Surgical Centre, Kingston Hospital, Galsworthy Road,  
Kingston upon Thames, Surrey KT2 7QB**

### A G E N D A

	<b>Agenda Item</b>	<b>Purpose</b>	<b>Time</b>	<b>Enclosure</b>	<b>Presenter</b>
1.	Patient Story	Discussion	9.30	Presentation	SBr
2.	Apologies for absence:				
3.	Declarations of Interest in matters on the Agenda				
4.	Minutes of the previous meeting	Approval	9.50	A	SB
5.	Matters Arising	Information	9.55	B	SB
6.	Chairman's Report	Information	10.00	Verbal	SB
7.	Chief Executive's Report	Information	10.05	C	JF
<b>QUALITY</b>					
8.	Integrated Quality and Performance Report	Discussion	10.15	D	Execs
9.	End of Life Strategy Update	Assurance	10.35	E	SBr
10.	Safe Staffing	Assurance	10.45	F	SBr
<b>SUSTAINABILITY</b>					
11.	Finance	Discussion	10.55	G	YR
<b>Break - 11.05 am</b>					
<b>ANNUAL REPORTS</b>					
12.	Guardian of Safe Working	Assurance	11.15	H	Susannah McMorro
13.	Emergency Preparedness	Assurance	11.45	I	MM
14.	RM Partners Annual Report	Information	11.50	J	Nichola Kane
<b>BOARD COMMITTEE REPORTS</b>					
15.	Quality Assurance Committee	Information	11.55	K	CW
16.	Finance Investment Committee	Information		L	JG
17.	Workforce Committee	Information		M	SH
18.	Equality & Diversity Committee	Information		N	RH
19.	Audit Committee	Information	12.05	O	DR

<b>CHARITABLE FUNDS</b>					
20.	Kingston Hospital Charity Committee Terms of Reference	Approval	12.10	P	SH
<b>GOVERNANCE</b>					
21.	Chair in Common - Conflicts of Interest	Discussion	12.15	Verbal	SS
22.	Register of Sealing	Information	12.20	Q	SS
23.	Board Assurance Framework	Discussion	12.25	R	SS
24.	Items Discussed in Private	Information	12.30	S	SB
25.	Forward Plan	Information		T	SB
26.	<b>ANY OTHER BUSINESS (Matters to be notified to the Chair at least 48 hours prior to the date of the meeting)</b>				
27.	<b>QUESTIONS FROM THE PUBLIC</b>				
	Date of next meeting: 2 <sup>nd</sup> April 2020 at 9.30 am Venue: Seminar Room 1, Kingston Surgical Centre, Kingston Hospital				
28.	<b>RESOLUTION TO MOVE TO CLOSED SESSION</b>				
	In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, the Board is invited to approve the following resolution: "That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest".				

Sian Bates, Chairman