

## KHFT PUBLIC BOARD FORWARD PLAN 2018-19

MONTHS	Standing items	Quality and Performance	Strategy, Planning, Policy and Implementation	Information and approval/annual reports	Governance and Assurance
<b>April 2018</b>	<ul style="list-style-type: none"> <li>Minutes</li> <li>Action log</li> <li>Chairman's report</li> <li>CEO report</li> </ul>	<ul style="list-style-type: none"> <li>Patient Story (SBr)</li> <li>Integrated Quality &amp; Performance Report</li> <li>Finance (JF)</li> <li>Learning from deaths (Mortality) Report (JKW)</li> </ul>	<ul style="list-style-type: none"> <li>Training redevelopment impact report (KC)</li> <li>Review of performance against Corporate Objectives 2016/17 (AR)</li> <li>Capital Plan (JF)</li> <li>Budget 2018/19 (JF)</li> <li>Operational Plan (RB)</li> <li>Refresh of the 5 year clinical strategy (RB)</li> </ul>	<ul style="list-style-type: none"> <li>Managing Conflicts of Interest Annual Report (SS)</li> <li>Dementia Strategy Progress (SBr)</li> </ul>	<ul style="list-style-type: none"> <li>Board Assurance Framework (SS)</li> <li>Record of Business discussed in private (SS)</li> <li>Committee Chairs reports</li> <li>Condition G6 &amp; Cos7 declaration (SS)</li> <li>Committee Annual Workplans/Effectiveness Reviews/Terms of Reference</li> </ul>
<b>June 2018</b>	<ul style="list-style-type: none"> <li>Minutes</li> <li>Action log</li> <li>Chairman's report</li> <li>CEO report</li> </ul>	<ul style="list-style-type: none"> <li>Patient Story (SBr)</li> <li>Integrated Quality &amp; Performance Report</li> <li>Finance (JF)</li> <li>Quality Account (SBr)</li> <li>Nursing, midwifery &amp; care staffing establishment (SBr)</li> </ul>	<ul style="list-style-type: none"> <li>Dementia Strategy (SB)</li> <li>IM&amp;T Strategy progress (JKW)</li> <li>Review of Winter (TM)</li> <li>Patient &amp; Public Involvement Strategy (SB)</li> <li>Car Parking changes - implementation review (JF)</li> </ul>	<ul style="list-style-type: none"> <li>Medical Appraisal &amp; Revalidation Annual Report (JKW)</li> <li>Annual Report and Accounts (JF/SS)</li> <li>Information Governance Annual Report (JF)</li> <li>Safeguarding - Adults and Children (SBr)</li> </ul>	<ul style="list-style-type: none"> <li>Board Assurance Framework (SS)</li> <li>Record of Business discussed in private (SS)</li> <li>Committee Chairs reports</li> <li>Condition FT4 &amp; Governor Training declaration (SS)</li> </ul>
<b>AGM/AMM July 2018</b>					
<b>October 2018</b>	<ul style="list-style-type: none"> <li>Minutes</li> <li>Action log</li> <li>Chairman's report</li> <li>CEO report</li> </ul>	<ul style="list-style-type: none"> <li>Patient Story (SBr)</li> <li>Integrated Quality &amp; Performance Report</li> <li>Finance (JF)</li> <li>Learning from deaths (Mortality) Report (JKW)</li> <li>National Inpatient Survey (SB)</li> </ul>	<ul style="list-style-type: none"> <li>Winter Plan (MM)</li> <li>Maternity Strategy (MM)</li> </ul>	<ul style="list-style-type: none"> <li>Charitable Funds Annual Report and Accounts (JM)</li> <li>End of Life Care Annual Report (SB)</li> <li>Organ Donation Annual Report (JKW)</li> </ul>	<ul style="list-style-type: none"> <li>Board Assurance Framework (SS)</li> <li>Record of Business discussed in private (SS)</li> <li>Committee Chairs reports</li> </ul>
<b>December 2018</b>	<ul style="list-style-type: none"> <li>Minutes</li> <li>Action log</li> <li>Chairman's report</li> <li>CEO report</li> </ul>	<ul style="list-style-type: none"> <li>Patient Story (SBr)</li> <li>Integrated Quality &amp; Performance Report</li> <li>Finance (JF)</li> <li>Nursing, midwifery &amp; care staffing establishment (SBr)</li> </ul>	<ul style="list-style-type: none"> <li>IM&amp;T Strategy progress (JKW)</li> </ul>	<ul style="list-style-type: none"> <li>Guardian of Safe Working Annual Report (JKW/SM)</li> </ul>	<ul style="list-style-type: none"> <li>Board Assurance Framework (SS)</li> <li>Record of Business discussed in private (SS)</li> <li>Committee Chairs reports</li> </ul>

<b>MONTHS</b>	<b>Standing items</b>	<b>Quality and Performance</b>	<b>Strategy, Planning, Policy and Implementation</b>	<b>Information and approval/annual reports</b>	<b>Governance and Assurance</b>
<b>February 2019</b>	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Action log</li> <li>• Chairman's report</li> <li>• CEO report</li> </ul>	<ul style="list-style-type: none"> <li>• Patient Story (SBr)</li> <li>• Integrated Quality &amp; Performance Report</li> <li>• Finance (JF)</li> <li>• Learning from deaths (Mortality) Report (JKW)</li> </ul>	<ul style="list-style-type: none"> <li>• Approval of Corporate Objectives for 2019/20 (AR/RB)</li> </ul>		<ul style="list-style-type: none"> <li>• Board Assurance Framework (SS)</li> <li>• Record of Business discussed in private (SS)</li> <li>• Committee Chairs reports</li> </ul>
<b>April 2019</b>	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Action log</li> <li>• Chairman's report</li> <li>• CEO report</li> </ul>	<ul style="list-style-type: none"> <li>• Patient Story (SBr)</li> <li>• Integrated Quality &amp; Performance Report</li> <li>• Finance (JF)</li> </ul>	<ul style="list-style-type: none"> <li>• Estates FBC approval (JF)</li> </ul>	<ul style="list-style-type: none"> <li>• Managing Conflicts of Interest Annual Report (SS)</li> <li>• Emergency Planning Annual Report (TM)</li> </ul>	<ul style="list-style-type: none"> <li>• Board Assurance Framework (SS)</li> <li>• Record of Business discussed in private (SS)</li> <li>• Committee Chairs reports</li> <li>• Condition G6 &amp; Cos7 declaration (SS)</li> </ul>