

Action Log for the Board meeting held in public prepared for the March 2014 meeting

Ref	Paper/Agenda Item Ref	Board meeting Date action arose	ACTIONS	Responsibility	Date Due	Progress	RAG
7.0	Chief Executive's Report	January 2014	<p>It was agreed that</p> <ul style="list-style-type: none"> • More information on long stay patients would be provided by ST to QAC • An update on the implications of the Better Care Fund would be given at the March meeting – noted for forward plan. • Thanks to be conveyed to teams for their efforts in managing winter pressures. 	ST KG KG	March 2014	<p>(Will be picked up at the next QAC meeting JB)</p> <p>In CEO report</p> <p>Completed</p>	
9.0	Dementia Strategy	January 2014	<ul style="list-style-type: none"> • DB to advise on keeping the Dementia strategy alive on the board agenda. • Role for the NED and Governor champions to be developed 	DB DB	March 2014	<p>These have been drafted and are being amended for April distribution.</p> <p>Note for Forward Plan – The dementia bridge document has been amended to provide updates on progress on a tri-annual basis.</p>	
11.0	Corporate Performance Report	January 2014	<ul style="list-style-type: none"> • Review the approach to management of non-pay expenditure at FIC • Breakdown of majors and minors in A & E attendance data to be included in future reports 	ST ST	March 2014	ST is developing a plan with KPMG (SM)	
12.0	Nursing Establishment	January 2014	<ul style="list-style-type: none"> • Discussion to take place in part two of the March Board on the elimination of agency staff usage • Chairman to discuss input of NEDs 	DB SB	March 2014	Will be picked up under budget discussion	

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14.0	Communications Strategy	January 2014	<ul style="list-style-type: none"> Executive to consider investment requirements of intranet development 	LW	March 2014	LW discussed with SM and money identified to be spent in 2014/2015	
16.0	Education and Training Strategy	January 2014	<ul style="list-style-type: none"> Rewording of Strategic Objective 2 to include reference to culture A one year plan to be developed for first year of the strategy A map of training and development happening across the trust to be developed 	DG ST DG	March 2014	In hand	
18.0	Corporate Objectives	January 2014	Update to be made to SO3 regarding breadth of partners and reference to integrated care fund and BSBV to be updated.	RB	March 2014	Complete	
Key				KG: Kate Grimes	NH: Nicola Hunt		
	Completed			RB: Rachel Benton	ST: Sarah Tedford		
	On Track			DG: David Grantham	JW: Jane Wilson		
	Some slippage			SM: Simon Milligan	DL: Deborah Lawrenson		
	Serious issue			DB: Duncan Burton	LW: Lisa Ward		