

KINGSTON HOSPITAL NHS FOUNDATION TRUST

The next meeting of the Kingston Hospital NHS Trust Board will take place at
10.00a.m. on March 26TH 2014 Seminar Room 1,
5th Floor, Kingston Surgical Centre, Kingston Hospital, Galsworthy Road,
Kingston upon Thames, Surrey KT2 7QB

A G E N D A

Key – * Items which require detailed discussion.

Note - Items which are for information will not require discussion unless an issue has been raised in advance of the meeting.

1.	Apologies for absence		10.00	(Verbal)	
2.	Declarations of Interest in matters on the Agenda			(Verbal)	
3.	Minutes of the previous meeting			Enclosure A	(SB)
4.	Matters Arising			Enclosure B	(SB)
5.	Chairman's Report		10.10	(Verbal)	(SB)
6.	Chief Executive's Report for discussion		10.15	Enclosure C	(KG)
7.	QUALITY AND PERFORMANCE				
*	7.1	Staff Story for discussion	10.25	Presentation	(JW)
*	7.2	Clinical Quality Report for discussion	10.35	Enclosure D	(JW)
*	7.3	Corporate Performance Report for discussion	10.50	Enclosure E	(ST)
	7.3.1	<ul style="list-style-type: none"> • Finance Report (Month 11) for information 		Enclosure E1	(SM)
	7.3.2	<ul style="list-style-type: none"> • Productivity update for information 		Enclosure E2	(NH)
*	7.4	Staff survey report for 2013 Cheryl Samuels to attend to present	11.15	Enclosure F	(ST)
Break 11.30					
8.	STRATEGY, POLICY AND IMPLEMENTATION				
*	8.1	Operational Plan 2014/15 to 2015/16	11.45	Enclosure G	(RB)
*	8.2	Draft Budgets for 2014/15	12.00	Enclosure H	(SM)
*	8.3	Full year review of performance against 13/14 objectives	12.20	Enclosure I	(KG)
9.	GOVERNANCE/ASSURANCE – discussion will be by exception as reports have been considered by Board sub committees				
	9.1	Board Assurance Framework 2013/14	12.30	Enclosure J	(SM)
	9.2	Corporate Risk Register – To Follow	12.35	Enclosure K	(ST)
	9.3	Register of Interest	12.40	Enclosure L	(DL)
	9.4	Use of the Seal	12.45	Enclosure M	(DL)
10.	FOR INFORMATION & APPROVAL				
	10.1	Terms of reference for the Strategy Committee	12.50	Enclosure N	(SB)
	10.2	Board Forward Plan	12.55	Enclosure O	(SB)

11.	CHARITABLE TRUSTEE ITEMS			
	11.1	Charitable Funds Committee Report – To Follow	1.00	Enclosure P (MJ)
*	QUESTIONS FROM THE PUBLIC		1.10	
12.	BOARD COMMITTEE CHAIR REPORTS FOR INFORMATION			
	12.1	Finance Investment Committee report		Enclosure Q (MJ)
	12.2	Quality Assurance Committee report		Enclosure R (CI)
	12.3	Audit Committee report		Enclosure S (JM)
13.	ANY OTHER BUSINESS(Should only include any matters previously notified to the Chair at least 48 hours prior to the date of the meeting)			
	Date and Time of next Meeting:		(Verbal)	(SB)
	Date:	Thursday May 22 nd 2014		
	Time:	10.00a.m.		
	Venue:	Lecture Theatre 1, Kingston Surgical Centre, Kingston Hospital		
14.	RESOLUTION TO MOVE TO CLOSED SESSION			
	In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, the Board is invited to approve the following resolution: “That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest”.			

**Sian Bates
Chairman**