

KINGSTON HOSPITAL NHS FOUNDATION TRUST

The next meeting of the Kingston Hospital NHS Trust Board will take place at
10.00a.m. on Wednesday, 29 January 2014 Seminar Room 1,
5th Floor, Kingston Surgical Centre, Kingston Hospital, Galsworthy Road,
Kingston upon Thames, Surrey KT2 7QB

A G E N D A

Key – * Items which require detailed discussion.

Note - Items which are for information will not require discussion unless an issue has been raised in advance of the meeting.

1.	Apologies for absence		10.00	(Verbal)	
2.	Declarations of Interest in matters on the Agenda			(Verbal)	
3.	Minutes of the previous meeting:			Enclosure A	(SB)
4.	Matters Arising			Enclosure B	(SB)
5.	Chairman's Report		10.10	(Verbal)	(SB)
6.	Chief Executive's Report for discussion		10.15	Enclosure C	(KG)
7.	QUALITY AND PERFORMANCE				
*	7.1	Patient Story for discussion	10.25	Presentation	(DB)
*	7.2	Dementia Strategy	10.35	Enclosure D	(DB)
*	7.3	Clinical Quality Report for discussion	10.50	Enclosure E	(JW)
*	7.4	Corporate Performance Report for discussion	11.00	Enclosure F	(ST)
		7.4.1 Finance Report (Month 9) for information		Enclosure F1	(SM)
		7.4.2 Productivity update for information		Enclosure F2	(NH)
		7.4.3 Workforce report for information		Enclosure F3	(DG)
	7.5	Nursing establishment	11.30	Enclosure G	(JW)
	7.6	Quality Accounts	11.45	Enclosure H	(DB)
Break 12.00					
8.	STRATEGY, POLICY AND IMPLEMENTATION				
*	8.1	Communications Strategy	12.15	Enclosure I	(LW)
*	8.2	Volunteering Strategy	12.25	Enclosure J	(DB)
*	8.3	Education and Training Strategy	12.35	Enclosure K	(DG)
	8.4	Risk Management Strategy	12.45	Enclosure L	(DL)
	8.5	Corporate Objectives for 2014/15 for approval	12.50	Enclosure M	(KG)
*	8.6	Review of progress against Francis gap analysis	12.55	Enclosure N	(DB)
	8.7	Estates Strategy update	13.05	Enclosure O	(RB)
9.	GOVERNANCE/ASSURANCE – discussion will be by exception as reports have been considered by Board sub committees				
	9.1	Board Assurance Framework 2013/14	13.10	Enclosure P	(SM)
	9.2	Q3 return to Monitor for approval	13.15	Enclosure Q	(DL)
10.	FOR INFORMATION & APPROVAL				
	10.1	Board Forward Plan	13.20	Enclosure R	(SB)
*	10.2	CFC report verbal update and Annual	13.25	Enclosure S	(MJ)

		Report and Accounts			
*	QUESTIONS FROM THE PUBLIC				
11.	BOARD COMMITTEE CHAIR REPORTS				
	11.1	Finance Investment Committee report	13.35	Enclosure T	(MJ)
	11.2	Quality Assurance Committee report	13.40	Enclosure U	(CI)
	11.3	Audit Committee report	13.45	Enclosure V	(JM)
	11.4	Charitable Funds Committee verbal update	13.50	Verbal	(MJ)
12.	ANY OTHER BUSINESS(Should only include any matters previously notified to the Chair at least 48 hours prior to the date of the meeting)				
13.					
14.	Date and Time of next Meeting:			(Verbal)	(SB)
	Date:	Wednesday 26 th March 2014			
	Time:	10.00a.m.			
	Venue:	Seminar Room 1, Kingston Surgical Centre, Kingston Hospital			
15.	RESOLUTION TO MOVE TO CLOSED SESSION				
	In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, the Board is invited to approve the following resolution:				
	“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest”.				

**Sian Bates
Chairman**