

KINGSTON HOSPITAL NHS FOUNDATION TRUST

The next meeting of the Kingston Hospital NHS Trust Board will take place at
10.00a.m. on Wednesday, 27th November 2013 Seminar Room 1,
5th Floor, Kingston Surgical Centre, Kingston Hospital, Galsworthy Road,
Kingston upon Thames, Surrey KT2 7QB

A G E N D A

Key – * Items which require detailed discussion.

Note - Items which are for information will not require discussion unless an issue has been raised in advance of the meeting.

1.	Apologies for absence		10.00	(Verbal)	
2.	Declarations of Interest in matters on the Agenda			(Verbal)	
3.	Minutes of the previous meeting:			Enclosure A	(SB)
4.	Matters Arising			Enclosure B	(SB)
5.	Chairman's Report		10.10	(Verbal)	(SB)
6.	Chief Executive's Report for discussion		10.15	Enclosure C	(KG)
7.	QUALITY AND PERFORMANCE				
*	7.1	Patient Story for discussion	10.25	Presentation	(DB)
*	7.2	Clinical Quality Report for discussion	10.35	Enclosure D	(JW)
*	7.3	Corporate Performance Report for discussion	10.45	Enclosure E	(ST)
		7.3.1 Finance Report (Month 7) for information		Enclosure E1	(SM)
		7.3.2 Workforce report for information		Enclosure E2	(DG)
*	7.4	Nursing establishment	11.00	Enclosure F	(DB)
*	7.5	CQC action plan	11.10	Enclosure G	(DB)
Break 11.30					
8.	STRATEGY, POLICY AND IMPLEMENTATION				
*	8.1	Update on Non-Emergency Transport	11.40	Enclosure H	(ST)
*	8.2	Progress against Corporate Objectives 2013/14	11.50	Enclosure I	(KG)
*	8.3	Draft Corporate Objectives 2014/15	11.55	Enclosure J	(KG)
	8.4	Q2 Monitor Return to note		Enclosure K	(DL)
*	8.5	Progress with implementing the Quality Strategy	12.05	Enclosure L	(DB)
*	8.6	Capital Plan	12.20	Enclosure M	(SM)
9.	GOVERNANCE/ASSURANCE – discussion will be by exception as reports have been considered by Board sub committees				
*	9.1	Board Assurance Framework 2013/14	12.25	Enclosure N	(SM)
*	9.2	Corporate Risk Register	12.30	Enclosure O	(ST)
10.	FOR INFORMATION & APPROVAL				
*	10.1	Board Forward Plan	12.35	Enclosure P	(SB)
	10.2	Register of Interests		Enclosure Q	(DL)
*	QUESTIONS FROM THE PUBLIC		12.40		

11.	BOARD COMMITTEE CHAIR REPORTS			
	11.1	FIC report and minutes for information only	Enclosure R	(MJ)
	11.2	QAC report and minutes for information only	Enclosure S	(CI)
	11.3	CFC report and minutes for information only	Enclosure T	(MJ)
12.	ANY OTHER BUSINESS(Should only include any matters previously notified to the Chair at least 48 hours prior to the date of the meeting)			
13.				
14.	Date and Time of next Meeting:		(Verbal)	(SB)
	Date:	Wednesday 29th January 2014		
	Time:	10.00a.m.		
	Venue:	Seminar Room 1, Kingston Surgical Centre, Kingston Hospital		
15.	RESOLUTION TO MOVE TO CLOSED SESSION			
	In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, the Board is invited to approve the following resolution:			
	“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest”.			

**Sian Bates
Chairman**