

**KHFT PUBLIC BOARD FORWARD PLAN 2019-20**

<b>MONTHS</b>	<b>Standing items</b>	<b>Quality and Performance</b>	<b>Strategy, Planning, Policy and Implementation</b>	<b>Annual reports</b>	<b>Governance and Assurance</b>
<b>27<sup>th</sup> November 2019</b>	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Action log</li> <li>• Chairman’s report</li> <li>• CEO report</li> </ul>	<ul style="list-style-type: none"> <li>• Patient Story (SBr)</li> <li>• Integrated Quality &amp; Performance Report</li> <li>• Finance (JF)</li> </ul>	<ul style="list-style-type: none"> <li>• Mid-year review of progress with Quality Priorities (SBr)</li> <li>• 5 year system plan</li> <li>• Equality Delivery System - EDS2 (KC)</li> <li>• Car Parking (TC)</li> </ul>	<ul style="list-style-type: none"> <li>• Guardian of Safe Working (JKW)</li> <li>• Annual Charity Accounts (SBr)</li> <li>• Momentum SLA (MM)</li> </ul>	<ul style="list-style-type: none"> <li>• Risk Management Strategy (SBr)</li> <li>• SFI’s/SO’s/Delegation (TC/SS)</li> <li>• Board Assurance Framework (SS)</li> <li>• Record of Business discussed in private (SS)</li> <li>• Committee Chairs reports</li> <li>• Charity Report</li> </ul>
<b>29<sup>th</sup> January 2020</b>	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Action log</li> <li>• Chairman’s report</li> <li>• CEO report</li> </ul>	<ul style="list-style-type: none"> <li>• Patient Story (SBr)</li> <li>• Integrated Quality &amp; Performance Report</li> <li>• Finance (JF)</li> </ul>	<ul style="list-style-type: none"> <li>• Corporate Objectives for 2020/21</li> </ul>	<ul style="list-style-type: none"> <li>• Medical Education/GMC survey (JKW)</li> <li>• Organ Donation (JKW)</li> <li>• Emergency Preparedness (MM)</li> </ul>	<ul style="list-style-type: none"> <li>• Board Assurance Framework (SS)</li> <li>• Record of Business discussed in private (SS)</li> <li>• Committee Chairs reports</li> <li>• Charity Report</li> <li>• Register of sealing (SS)</li> </ul>
<b>1<sup>st</sup> April 2020</b>	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Action log</li> <li>• Chairman’s report</li> <li>• CEO report</li> </ul>	<ul style="list-style-type: none"> <li>• Patient Story (SBr) - Health &amp; Wellbeing</li> <li>• Integrated Quality &amp; Performance Report</li> <li>• Finance (JF)</li> <li>• Staff Survey (KC)</li> </ul>	<ul style="list-style-type: none"> <li>• Dementia Strategy (SBr)</li> </ul>	<ul style="list-style-type: none"> <li>• Register of Interests (SS)</li> </ul>	<ul style="list-style-type: none"> <li>• Board Assurance Framework (SS)</li> <li>• Record of Business discussed in private (SS)</li> <li>• Committee Chairs reports</li> <li>• Charity Report</li> <li>• Condition G6 &amp; Cos7 declaration (SS)</li> </ul>

<b>3<sup>rd</sup> June 2020</b>	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Action log</li> <li>• Chairman's report</li> <li>• CEO report</li> </ul>	<ul style="list-style-type: none"> <li>• Patient Story (SBr)</li> <li>• Integrated Quality &amp; Performance Report</li> <li>• Finance (JF)</li> </ul>	<ul style="list-style-type: none"> <li>• Annual Plan 2020/21</li> <li>• Staff Survey Action Plan (KC)</li> </ul>	<ul style="list-style-type: none"> <li>• Research &amp; Development (JKW)</li> <li>• Medical Appraisal &amp; Revalidation (JKW)</li> <li>• Annual Report and Accounts (JF/SS)</li> <li>• Equality &amp; Diversity (KC)</li> </ul>	<ul style="list-style-type: none"> <li>• Board Assurance Framework (SS)</li> <li>• Record of Business discussed in private (SS)</li> <li>• Committee Chairs reports</li> <li>• Charity Report</li> <li>• Register of sealing (SS)</li> </ul>
<b>29<sup>th</sup> July 2020</b>	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Action log</li> <li>• Chairman's report</li> <li>• CEO report</li> </ul>	<ul style="list-style-type: none"> <li>• Patient Story (SBr)</li> <li>• Integrated Quality &amp; Performance Report</li> <li>• Finance (JF)</li> <li>• CNST incentive scheme</li> <li>• Safe Staffing (SBr)</li> </ul>	<ul style="list-style-type: none"> <li>• Sustainable Development Management Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Infection Prevention &amp; Control (SBr)</li> <li>• Safeguarding (SBr)</li> </ul>	<ul style="list-style-type: none"> <li>• Board Assurance Framework (SS)</li> <li>• Record of Business discussed in private (SS)</li> <li>• Committee Chairs reports</li> <li>• Charity Report</li> </ul>
<b>30<sup>th</sup> September 2020</b>	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Action log</li> <li>• Chairman's report</li> <li>• CEO report</li> </ul>	<ul style="list-style-type: none"> <li>• Patient Story (SBr)</li> <li>• Integrated Quality &amp; Performance Report</li> <li>• Finance (JF)</li> </ul>		<ul style="list-style-type: none"> <li>• Patient Experience (SBr)</li> <li>• Information Governance (SS)</li> <li>• Health &amp; Safety (TC)</li> <li>• Freedom to Speak Up (SS)</li> </ul>	<ul style="list-style-type: none"> <li>• Board Assurance Framework (SS)</li> <li>• Record of Business discussed in private (SS)</li> <li>• Committee Chairs reports</li> <li>• Charity Report</li> <li>• Register of sealing (SS)</li> </ul>