

Governance Report

Trust Board	Item: 24
Date: 25 th September 2019	Enclosure: T
Purpose of the Report: To update the Board on changes to membership of Trust Board Committees and to document use of the Trust seal.	
FOR: Information <input checked="" type="checkbox"/> Assurance <input type="checkbox"/> Discussion and input <input type="checkbox"/> Decision/approval <input type="checkbox"/>	
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Risk Implications – Link to Assurance Framework or Corporate Risk Register:	Process documented in Standing Orders
Link to Relevant CQC Domain: Safe <input type="checkbox"/> Effective <input type="checkbox"/> Caring <input type="checkbox"/> Responsive <input type="checkbox"/> Well Led <input checked="" type="checkbox"/>	
Link to Relevant Corporate Objective:	N/A
Document Previously Considered By:	N/A
Recommendations: The Board is asked to: <ul style="list-style-type: none"> a) note membership of Trust Board Committees, effective from 1st October 2019 b) note use of the Trust seal since the last report to the Board; 	

1. Board Committees

- 1.1. With the retirement of Joan Mulcahy from the Board at the end of September 2019, the Board is asked to note membership of Trust Board committees with effect from 1st October 2019, as shown below. Damien Régent will also assume NED responsibilities for IM&T from that date.

Committee	Constitution	Membership
Audit Committee	1 NED Chair	Damien Régent
	2 NEDs	Dr Rita Harris Dame Cathy Warwick
Charitable Funds Committee (CFC)	1 NED Chair	Sylvia Hamilton
	1 NED	Sian Bates
	Chief Executive	Jo Farrar
	Director of Nursing & Quality	Sally Brittain
	Interim Director of Finance	Tracey Cotterill
	Non-voting advisor	Serge Lourie
Equality & Diversity Committee	1 NED Chair	Dr Rita Harris
	1 NED	Sian Bates
	Director of Workforce	Kelvin Cheatle
	Chief Operating Officer	Mairead McCormick
	Other members: 2 x Governors; Deputy Director of Nursing; Assistant Director of Workforce - Development; Trust Chaplain; Trust Partnership Forum rep.; Patient Experience & Quality Improvement Lead; External partners.	
Finance & Investment Committee (FIC)	1 NED Chair	Jonathan Guppy
	2 NEDs	Sylvia Hamilton Dame Cathy Warwick
	Interim Director of Finance	Tracey Cotterill
	Chief Executive	Jo Farrar
	Chief Operating Officer	Mairead McCormick
	Either Medical Director or Director of Nursing & Quality	Jane Wilson Or Sally Brittain
Quality Assurance Committee (QAC)	1 NED Chair	Dame Cathy Warwick
	3 NEDs	Sian Bates Dr Rita Harris Dr Nav Chana
	Medical Director	Jane Wilson
	Director of Nursing & Quality (or Deputy Director of Nursing)	Sally Brittain
	Chief Operating Officer	Mairead McCormick
Remuneration Committee	Chaired by Chairman	Sian Bates
	All NEDs	All NEDs

Committee	Constitution	Membership
Workforce Committee	1 x NED Chair	Sylvia Hamilton
	2 x NEDs	Sian Bates Vacancy
	Director of Workforce	Kelvin Cheatle
	Chief Operating Officer	Mairead McCormick
	Director of Nursing & Quality	Sally Brittain
	Medical Director	Jane Wilson

2. Register of Use of the Trust Seal

2.1. The Board is asked to note the use of the Trust seal on two occasions since the last report to the Board in June 2019.

Register No.	Date of Board or Board Committee approval	Date of Sealing	Document Details	Signatories
104	Trust Board 5 th June 2019	9 th July 2019	Deed of Surrender - Café unit and store room (RVS)	Director of Finance Director of Estates & Facilities Director of Corporate Governance
105	Trust Board 7 th August 2019	30 th August 2019	Lease, part of Lambton Road Medical Centre (Raynes Park)	Chief Executive Director of Corporate Governance