

Action Log prepared for the Board meeting held in public on 25<sup>th</sup> September 2019

| Ref   | Paper/Agenda Item Ref                                      | Board meeting Date action arose | ACTIONS  | Resp      | Date Due | Progress   | RAG |
|-------|--|---------------------------------|--|-----------|----------|--|-----|
| 7.15  | Integrated Quality & Operational Compliance Report (IQOCR) | 07.08.19                        | Update the Board on car parking: renewals/fines and forward look.  | <b>TC</b> | 27.11.19 |  |     |
| 7.26  | IQOCR  | 07.08.19                        | Monitor impact of Executive actions on statutory and mandatory training closely.   | <b>SH</b> | 25.09.19 | Progress report received at Workforce Committee on 10 <sup>th</sup> September 2019 |     |
| 7.27  | IQOCR  | 07.08.19                        | Thank the HR team for their continued hard work on recruitment.  | <b>KC</b> | 25.09.19 |  |     |
| 10.11 | Safe Staffing  | 07.08.19                        | Workforce Committee to receive a report on Advanced Clinical Prescribing and action around prescribing Pharmacist roles. | <b>KC</b> | 25.09.19 | See workforce update paper - item 11   |     |

| Key |               |
|-----|---------------|
|     | Completed     |
|     | On Track      |
|     | Some slippage |
|     | Serious issue |

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| KC: Kelvin Cheadle   |
| TC: Tracey Cotterill |
| SH: Sylvia Hamilton  |
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