

Trust Board as Corporate Trustee of the Kingston Hospital Charity

Charitable Funds Committee Report

Trust Board	Item: 23
11th July 2018	Enclosure: S
Purpose of the Report: To report to Board on the meeting of the Charitable Funds Committee held on 14 th June 2018.	
For: Information <input checked="" type="checkbox"/> Assurance <input checked="" type="checkbox"/> Discussion and input <input type="checkbox"/> Decision/approval <input checked="" type="checkbox"/>	
Sponsor (Executive Lead):	Joan Mulcahy Non-Executive, Chair of the Committee
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Risk Implications – Link to Assurance Framework or Corporate Risk Register:	None
Legal Regulatory / Reputation Implications:	None
Link to Relevant CQC Domain: Safe <input type="checkbox"/> Effective <input type="checkbox"/> Caring <input type="checkbox"/> Responsive <input type="checkbox"/> Well Led <input checked="" type="checkbox"/>	
Link to Relevant Corporate Objective:	Strategic Objectives 1: To ensure that all care is rated amongst the top 20% nationally for patient safety, clinical outcomes and patient experience
Document Previously Considered By:	None
Recommendations & Actions required by the Trust Board: The Board as Corporate Trustee is asked to note the report.	

**Report from the Charitable Funds Committee Meeting
20th March 2018**

YEAR TO DATE: 1st April 2017 – 31st May 2018

ACTIVITY SUMMARY – 2017-18 Financial Year

	Qtr 1	Qtr 2	Qtr 3	Q4	Total
<i>Donations <£5k</i>	£5,726	£14,639	£54,836	£16,846	£63,755
<i>Community & Events</i>	£11,510	£12,788	£2,645	£2,329	£29,272
<i>Major Gifts >£5k</i>	£15,000	£5,000	0	0	£20,000
<i>New Pledges</i>	0	0	£200,000	0	£200,000
<i>Legacy</i>	20,000	6,552	£1,180,708	£79	£1,207,339

Figures are exclusive of Gift Aid.

ACTIVITY SUMMARY – 1st April – 31st May 2018

	Qtr 1	Qtr 2	Qtr 3	Q4	Total
<i>Donations <£5k</i>	£17,993				
<i>Community & Events</i>	£8,436				
<i>Major Gifts >£5k</i>	£74,000				
<i>New Pledges</i>	£75,000				
<i>Legacy</i>	£50,866				

Figures are exclusive of Gift Aid.

£50,866 legacy relates to a legacy which was accrued in 2017-18.

FUNDRAISING

i. Dementia Care Programme

As at 31st May, total funds committed to the next phase of the dementia care programme amounted to £443,919, against a campaign goal of £440k. A number of approaches remain active, so further support is anticipated.

Other possible projects that have the potential to provide a focus for future fundraising are currently under review.

ii. Individual Giving

Our news, Kingston Hospital Charity's new twice yearly newsletter was posted/ emailed to approximately 2,750 supporters at the end of May. The newsletter is also being widely distributed around the hospital.

The spring 2018 edition of *Buzz*, the trust's membership newsletter, carried a feature on the importance of gifts in wills.

iii. Legacies

The Committee welcomed the Charity Commission's approval of its application to widen Kingston Can's objects and agreed on the need for the board to pass a resolution at its 11th July meeting to approve entering into a deed of variation to amend the charitable objects in the declaration of trust and to formally file the change of objects with the Charity Commission.

iv. Event & Community Fundraising

Efforts to encourage individuals and organisations in the community to arrange a Big7Tea to toast 70 years of the NHS and to raise funds for the charity are ongoing. Linked to the NHS 70th anniversary, KHC is also the nominated charity partner for the Kingston 10k, Richmond 10k and Richmond Half-Marathon during November and the aim is to try and recruit a team of 70 from across the trust.

KBC Special Events Ltd has nominated KHC as one of its two 'headline charities' for the Hampton Court Half marathon in February 2018.

vi. GDPR

KHC's privacy policy has been updated and was available on the charity's pages of the trust website from 2nd May, in readiness for the introduction of the new General Data Protection Regulations on 25th May. A data retention policy has also been finalised and forms part of the charity's portfolio of policies and procedures. KHC also registered with the ICO as a data controller on 10th May, with Janice Sorrell as the named data protection officer.

vii. Gift Aid

A gift aid claim for the period to 31st March 2018 is to be submitted to HMRC, as soon as a new activation code has been provided.

PLANNED EXPENDITURE

The Committee noted the expenditure plans that had been agreed since the last meeting in March.

ENGAGING WITH OTHER KEY STAKEHOLDERS

Meetings with a number of services have been held to outline KHC's role and more are planned.

GOVERNANCE

A portfolio of charity's policies and procedures has been agreed and approved since last September. There are one or two policies to be drafted and agreed during the next few months.