

### CHIEF EXECUTIVE'S REPORT

<b>Name of meeting: Trust Board</b>	<b>Item: 7</b>
<b>Date of meeting: 11<sup>th</sup> April 2018</b>	<b>Enclosure: C</b>
<b>Purpose of the Report / Paper:</b> To provide the Board with information on strategic and operational issues not covered elsewhere in the agenda.	
<b>For: Information</b> <input checked="" type="checkbox"/> <b>Assurance</b> <input type="checkbox"/> <b>Discussion and input</b> <input checked="" type="checkbox"/> <b>Decision/approval</b> <input type="checkbox"/>	
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<b>Risk Implications - Link to Assurance Framework or Corporate Risk Register:</b>	The issues outlined in this report touch on many of the Trusts objectives and risks
<b>Link to Relevant Corporate Objective:</b>	The issues outlined in this report touch on many of the Trusts objectives and risks
<b>Document Previously Considered By:</b>	N/A
<b>Recommendations:</b>  The Trust Board is asked to <b>note</b> the content of this report.	

# Chief Executive's Report

April 2018

## 1. Introduction

This paper provides the Board with an overview of matters to bring to the Board's attention which are not covered elsewhere on the agenda for this meeting. The Board is asked to note the content of this report.

## 2. Current progress on internal matters not elsewhere on the agenda

### 2.1 Fire Safety Programme

The Trust continues to undertake remedial fire works to improve the safety of our buildings. Works in the majority of Theatres were completed in late January and while winter pressures have continued works have taken place in common areas and the stairwells within Esher Wing. New fire doors have been installed and commissioned in the north and south stairwells, better protecting the evacuation routes and works have been carried out in the lift lobbies. The Trust is currently tendering additional packages of remedial work to ensure momentum is maintained and the programme of work to the wards themselves can continue as winter pressures ease.

Replacement of the entry doors into ward areas, many of which have suffered damage, continues and the Trust has approved the installation of automatic openers in a number of busy areas both to assist with patient movement and limit damage to the new doors going forwards. Alongside this programme an assessment of the remaining fire doors in inpatient areas is being completed to ensure that any deficiencies are identified and can be scheduled for replacement and repair. Work is also currently underway to ensure the effectiveness of PPM and that sufficient resources are allocated to this.

The Trust has also verified the zoning with Esher Wing as part of the Fire Alarm upgrade programme and replacement of the fire alarm system will commence this month. Fire Alarm upgrades have already taken place in Maternity and Bernard Meade Wing providing additional information and sensitivity to fire alerts. The Trust continues to liaise closely with London Fire Brigade to ensure that we are addressing any concerns in an appropriate manner; the Trust and LFB continue to run joint exercises on site to both improve training and education for staff and familiarise LFB operatives with the site our fire procedures.

To ensure the safety of staff and patients the Trust continues to run a mixture of exercises to ensure staff are aware of local evacuation procedures and have the opportunity to practice the skills required. The importance of all staff attending training and taking time to ensure familiarity with the fire safety measures in their areas continues to be a focus.

### 2.2 Current progress on CQC Inspection

At the time of writing the Trust is waiting for the CQC to undertake their unannounced inspection, this will take place over two days with the potential for the team to return out of hours. The Trust has

been working hard to prepare for the inspection with the focus on making sure we take every opportunity to let the CQC know about the high quality care we provide to our patients and the way in which we embrace service improvements and innovation.

We believe that the Well Led inspection and Use of Resources assessment with the CQC and NHSI will take place during the week of the 4<sup>th</sup> of June. Further detail will follow as we receive it.

### 2.3 Time to Change

The group of Time to Change champions is meeting regularly supported by staff chaplain. The number of male staff volunteers has increased in response to recent invitations. A month by month programme is being established to support the discussions across the Trust.

### 2.4 Car Parking

The Trust has committed to undertaking a review, led by the Director of Nursing & Quality, of the impact of introducing charges for Blue Badge Holders, including a full equality impact assessment using the Trust's standard methodology. Terms of reference for the reference group to support the review have been developed in consultation with stakeholders and members for the group have been identified. Details of the first meeting of the reference group are being finalised and this is due to take place before the end of April 2018.

The review will be underpinned by data gathered during the first three months of operation and will seek to understand:

- What the impact has been on the availability and use of BBH spaces.
- What the impact has been on patients who hold Blue Badges and are experiencing financial hardship.
- If there are any unexpected consequences for patients who hold Blue Badges.
- If the anticipated enhancements in provision have been achieved.
- If the equity of provision of a car park service to all patients has been achieved.
- If there are any other unanticipated consequences.
- If the contribution for the charges is funding the cost of the provision.

It is intended that there will be a report to the Board in July 2018.

### 2.5 MP Visits

During March the Chief Executive met with a number of local MPs to provide them with an update on our successes and challenges and how the Trust has managed over the winter period. The MPs also received a tour of the Trust's newly opened Urgent Treatment Centre, expanded Resuscitation bays and additional cubicles in Majors designed to be dementia friendly. The MPs were very impressed with the new facilities and welcomed the opportunity to thank staff in person for their efforts during the very busy winter period.

### **3. Matters external to the Trust**

#### **3.1 RM partners Cancer services**

The Trust secured an investment of £250k at the end of February to support 62 days across West London.

### **4. Things to celebrate**

#### **4.1 Thank you cards**

We have launched a new scheme to help staff say thank you to each other. The #TeamKHFT thank you project enables any member of staff to send a handwritten thank you postcard to a colleague. The thank you's can be big or small and the aim is to show how much staff appreciate each other's support.

#### **4.2 #TeamKHFT Big Eat**

The last three months have been some of the busiest for the Trust and many of our staff are feeling very tired. To say thank you to every member of staff for managing through this very busy period we are holding the #TeamKHFT Big Eat. This is an opportunity for the Board to say thank you and also to learn from the challenges we faced during this sustained unprecedented period. Staff have been invited for either a free breakfast or free afternoon tea at the end of April 2018.

#### **4.3 NHS 70 Celebrations**

The Trust is supporting the NHS 70 birthday celebrations and these will start with an exhibition at the Rose Theatre in Kingston on the history of Kingston Hospital, going back to when the site was originally a Workhouse in the 1830s. The free exhibition will be in the foyer of the Theatre between the 4<sup>th</sup> June and 4<sup>th</sup> July and will then be on display onsite at the Trust. We will also be unveiling our Kingston Hospital Hall of Fame on the actual birthday – 5<sup>th</sup> July 2018 – of babies born at Kingston Hospital over the last 70 years and are holding an NHS 70 open event on Saturday 14<sup>th</sup> July 2018 for the local community and staff.