

KHFT PUBLIC BOARD FORWARD PLAN 2017

MONTHS	Standing items	Quality and Performance	Strategy, Planning, Policy and Implementation	Governance and Assurance	Information and approval/annual reports	Board Committee minutes/Chairs reports
January 2017	<ul style="list-style-type: none"> Minutes Action log Chairman's report CEO report 	<ul style="list-style-type: none"> Patient Story (DB) Integrated Quality, Performance & Workforce Report (RW/JKW/KC) Finance (JF) Emergency Care Programme Board (RW) Final Surge Plan (RW) 	<ul style="list-style-type: none"> Quality Account priorities (DB) Approval of Corporate Objectives for 2017-18 (RB) Dementia strategy progress (DB) IM&T Strategy (JKW) 	<ul style="list-style-type: none"> BAF (SS) Review committee structure/ membership (SS) Annual review of SO's, SFI's and scheme of delegation (JF) Record of Pt2 items 	<ul style="list-style-type: none"> Use of the seal (SS) 	<ul style="list-style-type: none"> FIC committee QAC committee (CS) Audit committee (JMC) CFC Annual report and accounts
March 2017	<ul style="list-style-type: none"> Minutes Action log Chairman's report CEO report 	<ul style="list-style-type: none"> Patient Story (DB) Integrated Quality, Performance & Workforce Report (RW/JKW/KC) Finance (JF) Emergency Care Programme Board progress (RW) Staff survey results (KC) CQC progress report (RB) Improvement Programme concept (DB) 	<ul style="list-style-type: none"> Membership engagement Sign off Annual Plan (RB) Draft Budgets for 2017-18 (JF) Operating Plan for 2017-18 (RB) Sign off capital programme (JF) CIP Programme 2017-18 (RW) 2 year operating plan (RB) Health & Wellbeing Strategy (KC) Estates strategy (JF) SWL 5 Yr Forward Plan (RB) 	<ul style="list-style-type: none"> Risk Management Strategy annual approval (SS) Board statements for approval (AR) Well Led review (SS) BAF (SS) Record of Pt2 items CHPPD (DB) 	<ul style="list-style-type: none"> Board forward plan (SS) Register of interests (SS) Board development plan for 2016-17 (SS) Use of the seal (SS) 	<ul style="list-style-type: none"> FIC committee QAC committee (CS) Audit committee (JMC) CFC (JMC) Workforce Committee (SH) <p><u>Annual Reports</u></p> <ul style="list-style-type: none"> Information Governance Committee Annual report (required) (JF)
May 2017	<ul style="list-style-type: none"> Minutes Action log Chairman's report CEO report 	<ul style="list-style-type: none"> Patient Story (DB) Integrated Quality, Performance & Workforce Report (RW/JKW/KC) Finance (JF) Emergency Care Programme Board (RW) Medical Appraisal (JKW) Nursing establishment (DB) Quality account (DB) 	<ul style="list-style-type: none"> Dementia strategy (DB) IM&T progress (JKW) Infection prevention and control annual report (DB) Review of Winter (RW) Full review of performance against Corporate Objectives (AR) Improvement Programme (DB) 	<ul style="list-style-type: none"> Annual report and accounts (JF) BAF (SS) Record of Pt2 items 		<ul style="list-style-type: none"> FIC committee QAC committee (CS) Audit committee (JMC) CFC (JMC) Workforce Committee (SH)