

Committee Membership and Non-Executive Responsibilities

Trust Board	Item: 23
Date: 25th January 2017	Enclosure: S
Purpose of the Report: To confirm membership of the Board's Committees and special responsibilities of the Non-Executive Directors with effect from 1 st February 2017.	
For: Information <input type="checkbox"/> Assurance <input type="checkbox"/> Discussion and input <input type="checkbox"/> Decision/approval <input checked="" type="checkbox"/>	
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Risk Implications – Link to Assurance Framework or Corporate Risk Register:	
Legal / Regulatory / Reputation Implications:	
Link to Relevant CQC Domain: Safe <input type="checkbox"/> Effective <input type="checkbox"/> Caring <input type="checkbox"/> Responsive <input type="checkbox"/> Well Led <input checked="" type="checkbox"/>	
Link to Relevant Corporate Objective:	All
Document Previously Considered By:	Non-Executive and Executive discussion during December 2016.
Recommendations: The Board is asked to: a) approve the membership of Committees as shown in Appendix 1; b) note the special responsibilities of the Non-Executives; c) note that the Strategy Committee and the Chair of Chairs Committee will no longer form part of the Board's committee structure.	

Committee Membership and Non-Executive Responsibilities

1. A review of membership of the Board's committees and of the special responsibilities of the Non-Executives has taken place in view of the recent appointment of two Non-Executive Directors. This has taken into account the specialist skills and experience of all of the Non-Executives.
2. In response to the report published in December 2016 by the CQC entitled 'Learning, Candour and Accountability – a review of the way NHS Trusts review and investigate the death of patients in England', it has been agreed that Dr Chris Streather will be the Non-Executive lead for mortality and learning from deaths.
3. During the committee membership review consideration was also given to achieving greater efficiency by reducing membership where possible, whilst maintaining appropriate governance. The number of NEDs on the Quality Assurance Committee has been reduced from 4 to 3, to bring this Committee in line with the other Board committees. It has also been agreed to remove the Chair of Chairs Committee (comprising Non-Executives only) from the structure as it was felt this could be replaced by a more informal meeting of Non-Executives as needed.
4. The Board has also evaluated the impact of its decision to remove the Strategy Committee from the committee structure for a trial period. As recommended by the Well Led Review report received in January 2016, the Board has instead devoted more time to strategic discussion at Board meetings in order to avoid the risk of the Board as a whole becoming divorced from strategy if it is discussed primarily in a committee. It was agreed to revisit this decision at the end of 2016 and, following consultation with all Board members in December, it has been agreed to make this a permanent amendment to the governance structure.
5. The Board is asked to:
 - a) **approve** the membership of Committees as shown in Appendix 1;
 - b) **note** the special responsibilities of the Non-Executives; and
 - c) **note** that the Strategy Committee and the Chair of Chairs Committee will no longer form part of the Board's committee structure.

Membership of Committees of the Trust Board

Committee	Constitution	Membership from 1st February 2017
Audit Committee	1 x NED Chair	Joan Mulcahy
	2 x NEDs	Dr Rita Harris Chris Grindal
Finance & Investment Committee (FIC)	1 x NED Chair	Chris Grindal
	2 x NEDs	Jacqui Unsworth Dr Nav Chana
	Director of Finance	Jo Farrar
	Chief Executive	Ann Radmore
	Chief Operating Officer	Rachel Williams
Quality Assurance Committee (QAC)	1 x NED Chair	Dr Chris Streater
	2 x NEDs	Sian Bates Rita Harris
	Medical Director	Miss Jane Wilson
	Director of Nursing & Patient Experience (or Deputy Director of Nursing)	Duncan Burton
	Chief Operating Officer	Rachel Williams
	Director of Strategic Development	Rachel Benton
Workforce Committee	1 x NED Chair	Sylvia Hamilton
	2 x NEDs	Dr Nav Chana Dr Chris Streater
	Director of Workforce	Kelvin Cheatle
	Chief Executive	Ann Radmore
	Director of Nursing & Patient Experience	Duncan Burton
	Medical Director	Miss Jane Wilson
Remuneration Committee	Chaired by Chairman	Sian Bates
	All NEDs	All NEDs
Charitable Funds Committee (CFC)	1 x NED Chair	Joan Mulcahy
	1 x NED	Sian Bates
	Chief Executive	Ann Radmore
	Director of Finance	Jo Farrar
	Non-voting advisor	Serge Lourie

Special Responsibilities of Non-Executive Directors

Non-Executive Director	Special Responsibilities	Links to Committees of the Council of Governors and to the Patient Experience Committee
Sian Bates	Chairman Healthwatch Forum End of Life Care Dementia Champion Dementia Appeal Equality & Diversity	Nominations & Remuneration Committee (Chairman) Membership & Engagement Committee
Sylvia Hamilton	Maternity Champion Staff engagement	Strategy
Joan Mulcahy	Whistleblowing Productivity IM&T	Quality Scrutiny Committee
Chris Streater	SID Quality & Safety Mortality & Learning from deaths	Quality Scrutiny Committee Nominations & Remuneration Committee
Jacqui Unsworth	Vice Chairman	Patient Experience Committee
Chris Grindal	Security Champion Estates	Membership & Engagement Committee
Rita Harris	Children and Young People Mental Health Equality & Diversity	Patient Experience Committee (TBC)
Nav Chana	Strategy Transformation	Strategy Committee (TBC)