

### Governance Assurance Report

<b>Trust Board Meeting</b>	<b>Item: 22</b>
<b>28<sup>th</sup> September 2016</b>	<b>Enclosure: S</b>
<b>Purpose of the Report:</b> To provide the Board with assurance on the register of interests, code of conduct and use of the Trust seal.	
<b>FOR: Information</b> <input type="checkbox"/> <b>Assurance</b> <input checked="" type="checkbox"/> <b>Discussion and input</b> <input type="checkbox"/> <b>Decision/approval</b> <input type="checkbox"/>	
<b>Sponsor (Executive Lead):</b>	Susan Simpson, Head of Corporate Affairs & Company Secretary
<b>Author:</b>	Susan Simpson, Head of Corporate Affairs & Company Secretary
<b>Author Contact Details:</b>	020 8934 2522 <a href="mailto:susan.simpson@kingstonhospital.nhs.uk">susan.simpson@kingstonhospital.nhs.uk</a>
<b>Risk Implications – Link to Assurance Framework or Corporate Risk Register:</b>	Process documented in Standing Orders
<b>Link to Relevant CQC Domain:</b> <b>Safe</b> <input type="checkbox"/> <b>Effective</b> <input type="checkbox"/> <b>Caring</b> <input type="checkbox"/> <b>Responsive</b> <input type="checkbox"/> <b>Well Led</b> <input checked="" type="checkbox"/>	
<b>Link to Relevant Corporate Objective:</b>	N/A
<b>Document Previously Considered By:</b>	N/A
<b>Recommendations and actions required by the Trust Board:</b>  The Board is asked to note the content of the report.	

**REGISTER OF BOARD MEMBERS INTERESTS**  
**September 2016**

The NHS Code of Accountability requires Board Directors to declare interests which are relevant and material to the Board. This includes any interest that could conflict with the impartial discharge of their duties and which could cause conflict between their private interests and their NHS duties.

Interests which are regarded as 'relevant and material' are:

- a) Directorships, including non-executive directorships held in private companies or PLCs (with the exception of those of dormant companies).
- b) Ownership or part-ownership of private companies, businesses or consultancies likely or possibly seeking to do business with the NHS.
- c) Majority or controlling share holdings in organisations likely or possibly seeking to do business with the NHS.
- d) A position of authority in a charity or voluntary organisation in the field of health and social care.
- e) Any connection with a voluntary or other organisation contracting for NHS services.

<b>Name</b>	<b>Board Position</b>	<b>Current Declared Interest</b>
Sian Bates *	Chairman	Nothing to declare
Jacqueline Unsworth*	Non-Executive Director	Chair - Circus Communications Limited (From February 2012 until October 2014) Associate Partner – Piper Private Equity LLP (Since April 2012) Non-Executive Director – Diet Chef Ltd (From April 2012 to September 2015)
Joan Mulcahy*	Non-Executive Director	Director at Elmbridge Housing Trust (From May 2009 until September 2015) Audit and Treasury Committee member – Paragon Community Housing Group Ltd (from August 2009 until September 2015) Chair – for and on behalf of Robin A Technology Realisations PLC as trustee of the AEA Technology Pension scheme (From July 2010 to September 2016)
Rita Harris*	Non-Executive Director	Executive Director at Tavistock & Portman NHS Foundation Trust (From 1996-2015) Consultant, teacher/trainer and clinician at Tavistock & Portman NHS Foundation Trust (Since 2015)
Sylvia Hamilton*	Non-Executive Director	Nothing to Declare
Chris Streather *	Non-Executive Director	HCA International - Chief Medical Officer (Since April 2015)
Ann Radmore*	Chief Executive	Family Member is Manager at PWC (since 2012) Friend is OBC Manager at Richmond CCG (since 2014)

Jane Wilson*	Medical Director	Nothing to Declare
Jo Farrar *	Director of Finance	Extended Family member is Director at Hunter Healthcare
Duncan Burton *	Director of Nursing & Patient Experience	Honorary Senior Lecturer at Kingston University (Since September 2013).
Rachel Benton*	Director of Strategic Development	Nothing to Declare
Rachel Williams*	Chief Operating Officer	Nothing to Declare
Kelvin Cheatle	Director of Workforce & OD	Visiting Professor at University College London (Since 2008)

\* Denotes Statutory Board Member

### Register of Use of the Trust Seal

The Board is asked to note the use of the Trust seal on three occasions since the last report to the Board in October 2015.

Register No.	Date of Sealing	Document Details
91	16 <sup>th</sup> May 2016	Employment Agreement for the Chief Executive
92	26 <sup>th</sup> August 2016	RVS Lease - Ground Floor Kingston Hospital
93	26 <sup>th</sup> August 2016	Refurbishment of Derwent Ward - Lodge & Sons Ltd