

## KINGSTON HOSPITAL NHS FOUNDATION TRUST

The next meeting of the Kingston Hospital NHS Trust Board will take place at

**9.30 am on Wednesday 28<sup>th</sup> September 2016 in Seminar Room 1  
5<sup>th</sup> Floor, Kingston Surgical Centre, Kingston Hospital, Galsworthy Road,  
Kingston upon Thames, Surrey KT2 7QB**

### A G E N D A

	<b>Agenda Item</b>	<b>Purpose</b>	<b>Time</b>	<b>Enclosure</b>	<b>Lead</b>
1.	Staff Story	Discussion	9.30	Presentation	DB
2.	Apologies for absence				
3.	Declarations of Interest in matters on the Agenda				
4.	Minutes of the previous meeting	Approval	9.50	A	SB
5.	Matters Arising	Information	9.55	B	SB
6.	Chairman's Report	Discussion	10.00	Verbal	SB
7.	Chief Executive's Report	Discussion	10.05	C	AR
<b>QUALITY AND PERFORMANCE</b>					
8.	Combined Quality and Performance Report - Emergency Care Programme Board	Discussion	10.10	D	SS
9.	Workforce Report	Discussion	10.25	E	KC
10.	Finance Report	Discussion	10.35	F	JF
11.	CQC	Approval	10.50	G	DB
<b>TEA &amp; COFFEE BREAK – 11.05</b>					
<b>STRATEGY AND POLICY</b>					
12.	Winter Plan	Discussion	11.15	H	TM
13.	Volunteering Strategy Progress	Information	11.25	I	DB
14.	Annual Reports: a) Medical Appraisal & Revalidation b) Equality & Diversity	Information/ Assurance	11.35	J K	JKW KC
15.	Raising Concerns (Whistleblowing) Policy	Approval	11.45	L	SS
<b>BOARD COMMITTEE CHAIR REPORTS</b>					
16.	Quality Assurance Committee	Information	11.50	M	CS
17.	Workforce Committee	Information		N	SH
18.	Finance Investment Committee	Information		O	JU
19.	Audit Committee	Information		P	JM

<b>CHARITABLE TRUSTEE ITEMS</b>					
20.	Report from the Committee	Information	11.55	Q	JM
<b>GOVERNANCE</b>					
21.	Health and Safety Policy Statement	Approval	12.00	R	JF
22.	Governance Assurance Report - Register of interests and code of conduct - Use of the seal	Assurance	12.05	S	SS
23.	Forward Plan	Information	12.10	T	SB
24.	<b>QUESTIONS FROM THE PUBLIC</b>		<b>12.10</b>		SB
25.	<b>ANY OTHER BUSINESS (Matters to be notified to the Chair at least 48 hours prior to the date of the meeting)</b>				
	Date of next Meeting: 1 <sup>st</sup> December 2016 at 9.30 am Venue: Seminar Room 1, Kingston Surgical Centre, Kingston Hospital				
26.	<b>RESOLUTION TO MOVE TO CLOSED SESSION</b>				
	In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, the Board is invited to approve the following resolution: "That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest".				

Sian Bates, Chairman