

Action Log prepared for the Board meeting held in public on 27th July 2016

Ref	Paper/Agenda Item Ref	Board meeting Date action arose	ACTIONS	Resp	Date Due	Progress	RAG
7.3	Clinical Quality Report	25.05.16	Quality Assurance Committee to continue to seek assurance on reaching the required standards for hand hygiene.	JKW	27.07.16	On QAC forward plan	
8.5	Operational Performance Report	25.05.16	Thanks to be expressed to staff across the Hospital for contributing to reducing delayed discharges and consequent impact on A&E performance.	AR	27.07.16	In Chief Executive's letter and Team Brief	
9.4	Workforce Report	25.05.16	Review granularity of content.	ARo	27.07.16	Divisional scorecards added.	
12.5	London Quality Standards and 7 Day Services	25.05.16	Audit results to QAC when completed.	JKW	27.07.16	On QAC forward plan	
14.3	Infection Prevention & Control	25.05.16	Note for Quality Assurance Committee forward plan - to hear about antibiotic prescribing and cross contamination, including where prescribing started in the community before coming into hospital.	DB	27.07.16	On QAC forward plan	
16.9	Winter Plan 2016/17	25.05.16	Update on progress at next meeting.	RW	27.07.16		

Key	
	Completed
	On Track
	Some slippage
	Serious issue

AR: Ann Radmore	DB: Duncan Burton
JKW: Jane Wilson	
ARo: Anne Robson	
RW: Rachel Williams	