

## KHT PUBLIC BOARD FORWARD PLAN 2015 – 2016

MONTHS	Standing items	Quality and Performance	Strategy, Policy and Implementation	Governance and Assurance	Information and approval	Board Committee minutes/Chairs reports/annual reports
<b>January 2015</b>	<ul style="list-style-type: none"> <li>Minutes</li> <li>Action log</li> <li>Chairman's report</li> <li>CEO report</li> </ul>	<ul style="list-style-type: none"> <li>Patient Story (DB)</li> <li>Quality and Safety (JW)</li> <li>Corporate Performance (ST)</li> <li>Finance (SM)</li> <li>Productivity update (NH)</li> <li>Quality Governance annual review</li> <li>Admin Review update</li> </ul>	<ul style="list-style-type: none"> <li>Progress report on Estates strategy</li> <li>Progress report on Recruitment and Retention</li> <li>Progress report on dementia strategy</li> <li>Approval of Corporate Objectives for 2015/16</li> <li>Risk Management Strategy</li> <li>Update on progress with SLM</li> </ul>	<ul style="list-style-type: none"> <li>BAF (SM)</li> </ul>	<ul style="list-style-type: none"> <li>Board forward plan (DL)</li> <li>Board development plan for 2015/16</li> </ul>	<ul style="list-style-type: none"> <li>FIC committee report (SM/MJ)</li> <li>QAC committee report (JB/CI)</li> <li>Audit committee report (LC/JMC)</li> <li>CFC report and annual accounts for approval</li> </ul>
<b>March 2015</b>	<ul style="list-style-type: none"> <li>Minutes</li> <li>Action log</li> <li>Chairman's report</li> <li>CEO report</li> </ul>	<ul style="list-style-type: none"> <li>Patient Story (DB)</li> <li>Quality and Safety (JW)</li> <li>Corporate Performance (ST)</li> <li>Finance (SM)</li> <li>Productivity update (NH)</li> </ul>	<ul style="list-style-type: none"> <li>Membership engagement update</li> <li>Sign off Annual Plan (RB)</li> <li>Draft Budgets for 2015/16 (SM)</li> <li>Progress report on Corporate Objectives (KG)</li> <li>Review of progress on the PPI Strategy (DB)</li> <li>Operating Plan for 2015/16</li> <li>Sign off capital programme</li> </ul> <p>• Note the Q4 Monitor submission will be approved at FIC in April as will budget sign off</p>	<ul style="list-style-type: none"> <li>CRR (KG)</li> <li>Board statements for approval (DL)</li> <li>Annual review of SO's, SFI's and scheme of delegation</li> </ul>	<ul style="list-style-type: none"> <li>Board forward plan</li> <li>Register of interests</li> </ul>	<ul style="list-style-type: none"> <li>FIC committee report (SM/MJ)</li> <li>QAC committee report (JB/CI)</li> <li>Audit committee report (LC/JMC)</li> <li>CFC report</li> </ul> <p><u>Annual Reports</u></p> <ul style="list-style-type: none"> <li>Information Governance Committee Annual report (required) (SM)</li> </ul>