

KINGSTON HOSPITAL NHS FOUNDATION TRUST

The next meeting of the Kingston Hospital NHS Trust Board will take place at

**10.00 am on Wednesday September 24th 2014 in Seminar Room 1
5th Floor, Kingston Surgical Centre, Kingston Hospital, Galsworthy Road,**

Kingston upon Thames, Surrey KT2 7QB

A G E N D A

Key – * Items which require detailed discussion.

Note - Items which are for information will not require discussion unless an issue has been raised in advance of the meeting.

- Training before the Board will be Equality and Diversity.
- The meeting will be followed by the AGM/AMM

1.	Apologies for absence		10.00		
2.	Declarations of Interest in matters on the Agenda				
3.	Minutes of the previous meeting			Enclosure A	(SB)
4.	Matters Arising			Enclosure B	(SB)
5.	Chairman's Report		10.10		(SB)
6.	Chief Executive's Report for discussion		10.15	Enclosure C	(KG)
7.	QUALITY AND PERFORMANCE				
*	7.1	Volunteers Story for discussion	10.20		(DB)
*	7.2	Clinical Quality Report for discussion	10.40	Enclosure D	(DB)
*	7.3	Corporate Performance Report for discussion	10.50	Enclosure E	(ST)
	7.3.1	• Finance Report		Enclosure E1	(SM)
	7.3.2	• Productivity update for information		Enclosure E2	(NH)
TEA & COFFEE BREAK – 11.05					
8.	STRATEGY, POLICY AND IMPLEMENTATION				
	8.1	Business Planning process	11.00	Enclosure F	(RB)
*	8.2	Volunteering update	11.05	Enclosure G	(DB)
9.	GOVERNANCE				
*	9.1	Board Assurance Framework	11.15	Enclosure H	(SM)
	9.2	Register of Interests and Code of Conduct	11.20	Enclosure I	(DL)

10.	FOR INFORMATION & APPROVAL				
*	10.1	Terms of loan for approval	11.25	Enclosure J	(SM)
	10.2	Board Forward Plan	11.35	Enclosure K	(SB)
*	10.3	Updated Standing Orders and Standing Financial Instructions	11.40	Enclosure L	(SM)
11.	CHARITABLE TRUSTEE ITEMS				
*	11.1	Fundraising Appeal Update	11.45	Enclosure M	(MJ)
*	QUESTIONS FROM THE PUBLIC		11.50		
12.	BOARD COMMITTEE CHAIR REPORTS FOR INFORMATION 1.35 – 1.40 (note - TORs require approval)				
	12.1	Finance Investment Committee report	12.00	Enclosure N	(MJ)
	12.2	Quality Assurance Committee report	12.05	Enclosure O	(CI)
	12.3	Audit Committee report <ul style="list-style-type: none"> Approval of terms of reference 	12.10	Enclosure P	(JMc)
13.	ANY OTHER BUSINESS(Should only include any matters previously notified to the Chair at least 48 hours prior to the date of the meeting)				
	Date and Time of next Meeting:			(Verbal)	(SB)
	Date:	November 26th 2014			
	Time:	10.00a.m.			
	Venue:	Lecture Theatre 1, Kingston Surgical Centre, Kingston Hospital			
14.	RESOLUTION TO MOVE TO CLOSED SESSION				
	In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, the Board is invited to approve the following resolution: "That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest".				

Sian Bates, Chairman